

Closing date for applications, 21st November 2014
(For multiple bookings please duplicate this form – one booking per form.)

Using STH For Young People With Special Educational Needs
2nd - 3rd March 2015 • The Ridgeway Community School, Farnham, Surrey GU9 7HB

Section 1 - YOUR DETAILS

Name	Job Title
School	
Address	
Postcode	
Telephone	Email

Section 2 - YOUR AIMS

What do you hope to gain from this course?
What existing level of experience do you have?
Do you have mobility problems, special learning needs or require any information in an accessible format? (e.g. large print, Braille, loop system)

Section 3 - LUNCH AND REFRESHMENTS

If you have any dietary requirements please indicate here:
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Section 4 - FEE

2 day course - £270.00	Total amount due	£ <input style="width: 80%;" type="text"/>
I enclose a cheque (made payable to The Ridgeway Community School) <i>(For multiple bookings please send one cheque for all attendees together with individual booking forms - apologies but we can only accept payment by cheque).</i>		
If you wish to be invoiced please provide us with the following information when booking:		
Invoice amount: £ <input style="width: 150px;" type="text"/>	Your purchase order number if applicable: <input style="width: 150px;" type="text"/>	
Address to send invoice to:		
		Postcode

Terms and Conditions

Bookings will be accepted on receipt of a completed booking form and will be on a first come, first served basis. Registration and travel details will be sent 10 days prior to the course, for booking confirmation before this time please provide a stamped addressed envelope. Should a course delegate be unable to attend due to circumstances beyond our control we will not be able to make a refund. If a booking is cancelled within 7 working days before the course date and a substitute delegate is not found, the course fee will be non-refundable. If no payment has been made, we will invoice the full fee.

When completed, please return this Booking Form together with your remittance to:
Mrs D Hodson, Administrator, Innovation Teaching School,
17 Frensham Road, Farnham, Surrey GU9 8HB. Email: d_hodson@btinternet.com