

OCNWMR Level 2 Award in Postural Care (QCF)

Qualification Guide



V5



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OCNWMR

OCNWMR offers high quality, flexible, credit-based qualifications. We are recognised by the Qualifications Regulators in England, Wales, and Northern Ireland.

We are committed to providing a high quality and responsive accreditation service. We promote widening participation, social inclusion and lifetime learning for all. We support flexible, responsive and quality assured learning opportunities in a wide range of contexts, including in the classroom, at work, in the community, and through distance and e-learning.

OCNWMR is a not for profit organisation. We invest our resources in supporting our existing products and services, the development of new qualifications and the expansion of our services. We are proud to be a registered charity promoting charitable objectives.

OCNWMR qualifications are delivered by:

- Adult and Community Education Centres
- Employers
- Further Education Colleges
- Local Education Authorities
- Offender Learning Providers and Prisons
- Pupil Reintegration Units
- Schools
- Sixth Form Colleges
- Trade Unions
- Training Providers
- Universities and Higher Education Institutions
- Voluntary and Community Organisations.

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1. About the qualification

The OCNWMR Level 2 Award in Postural Care (QCF) provides learners with the theoretical principles, knowledge of common safety issues and the practical skills they need in order to implement correct 24 hour positioning and protect body shape. It was developed in collaboration with Postural Care CIC, a Community Interest Company committed to protecting body shape for people with movement difficulties.

The qualification is a major contribution to the qualifications currently available for families, healthcare professionals and supporters.

The need for increased awareness of postural care and the development of the requisite skills and knowledge for carers and health professionals involved in the care of individuals with, or at risk of developing, body shape distortion is well documented*.

The specific aims of the qualification are to:

- Promote awareness of the risks and benefits of protection of body shape
- Enable families to demonstrate their skill in relation to the support they are able to offer the person they care for
- Provide a clear rationale for therapeutic intervention with objective outcomes for the individual and their family
- Encourage the safe and considered use of therapeutic positioning in order to minimise risks to all involved.

The qualification provides learners with an overall awareness of the skills needed to provide effective protection of body shape.

This qualification does not confer vocational competence.

Please note:

- Learning providers interested in offering this qualification are advised to read section 7 of this guide for specific conditions that apply.
- It is a requirement that all delivery and assessment of this qualification is conducted in English.

* See, for example, "Raising Our Sights: services for adults with profound intellectual and multiple disabilities", Professor Jim Mansell, 2010 and the "European Declaration on the Health of Children and Young People with Intellectual Disabilities and their Families", World Health Organisation, 2010.



Guided Learning Hours (GLH)

Guided Learning Hours are defined as the number of hours of supervised or directed study time required for a unit or a qualification. Some learners will be able to achieve units and qualifications in a shorter time than indicated. Others, for example those needing additional support requirements, may need longer.

The recommended Guided Learning Hours for this qualification is 24.

Relationship with national occupational standards

The OCNWMR Level 2 Award in Postural Care (QCF) is related to the following National Occupational Standards (NOS):

- Move and position individuals (CHS6)
- Prepare individuals for healthcare activities (GEN4)
- Evaluate interventions with children and young people, and those involved in their care (CS14).

Details of these NOS are available on the Skills for Health website www.skillsforhealth.org.uk.

2. Who the qualification is for

The qualification is designed to be accessed by a variety of individuals including family members, supporters and health practitioners. It is relevant for those accessing careers in Health, Social Care and Education sectors and provides a qualification in a fundamental aspect of personal care.

The qualification is particularly suitable for those who:

- Care on a day to day basis for a person with movement problems
- Are family members who are providing care within the home
- Provide support to families as part of the health or social care sector.



Restrictions on learner entry

There are no formal restrictions on entry. It is expected that potential learners will receive appropriate guidance and advice regarding the suitability of the qualification. The Award lends itself well to workplace assessment and, whilst this is not a requirement, the use of this method needs to be monitored carefully for appropriateness and health and safety, particularly where learners are under the age of 18.

Entry requirements

The minimum age for access to the qualification is 16.

There are no other specific formal requirements for prior learning for entry to this qualification. Due to the nature of the Award, however, it is advisable that learners have an understanding of caring for others or have experience of providing such care prior to embarking on a course of study leading to the award of the qualification.

Progression opportunities

The OCNWMR Level 2 Award in Postural Care (QCF) enables progression to a range of occupational areas in the NHS and other statutory, private and voluntary agencies and informal caring situations.

Learners with particular requirements

Assessment within the OCNWMR Level 2 Award in Postural Care is designed to be accessible and inclusive. The assessment methodology is appropriate and rigorous for individuals or groups of learners.

If you have learners with particular requirements you should refer to the 'Access to Fair Assessment Policy and Procedure', available from OCNWMR. This gives clear guidance on the reasonable adjustments and arrangements that can be made to take account of disability or learning difficulty without compromising the achievement of the assessment criteria.

The OCNWMR Centre Recognition process requires that Centres adhere to policy statements on Equal Opportunities and Diversity and Disability Discrimination. These policy statements are checked and confirmed through the Quality Review and Risk Assessment processes. This process helps to ensure that the needs of learners with particular requirements are met.

3. Achieving the qualification

Rules of combination

To be awarded the OCNWMR Level 2 Award in Postural Care (QCF), the learner must achieve a 3 credit mandatory unit 'Postural Care Awareness'.

4. The qualification unit

Mandatory unit

Title	Postural Care Awareness
Level	2
Credit	3
OCNWMR Unit Code	PT1/2/NQ/016
Reference Number	K/503/6042
Expiry Date	31.10.2016





QCF level descriptors

The OCNWMR Level 2 Award in Postural Care (QCF) comprises one unit: 'Postural Care Awareness'. The level of this unit has been determined with reference to the QCF level descriptors.

Level	Summary	Knowledge and Understanding	Application and Action	Autonomy and Accountability
2	Achievement at Level 2 reflects the ability to select and use relevant knowledge, ideas, skills and procedures to complete well-defined tasks and address straightforward problems. It includes taking responsibility for completing tasks and procedures and exercising autonomy and judgment subject to overall direction or guidance.	<p>Use understanding of facts, procedures and ideas to complete well-defined tasks and address straightforward problems.</p> <p>Interpret relevant information and ideas.</p> <p>Be aware of the types of information that are relevant to the area of study or work.</p>	<p>Complete well-defined, generally routine tasks and address straightforward problems.</p> <p>Select and use relevant skills and procedures.</p> <p>Identify, gather and use relevant information to inform actions.</p> <p>Identify how effective actions have been.</p>	<p>Take responsibility for completing tasks and procedures.</p> <p>Exercise autonomy and judgment subject to overall direction or guidance.</p>

Extracted from 'Regularity arrangements for the Qualifications and Credit Framework', Appendix E, Ofqual, 2008

5. How the qualification is assessed

The qualification requires achievement of the specified unit with no further requirements for additional/summative assessment. Achievement is therefore determined by successful completion of unit assessment. The assessment process is as follows:

- Assessments are internally set and approved at the Centre by assessors, against the requirements detailed in the assessment criteria of the unit.
- The learners are assessed internally at the Centre, using the assessments set.
- The resulting portfolios of assessed evidence are internally verified by an internal verifier at the Centre.
- The portfolios of assessed evidence are verified either by a member of Centre staff who is an Approved Internal Verifier (AIV) or by an OCNWMR-appointed Quality Reviewer/External Verifier.

Unit assessment

Achievement of the unit is through internally set, internally marked, internally verified and externally verified tasks, as detailed above. Centres devise assessment activities to meet the specified assessment criteria detailed in each unit, guided by the Assessment Information grid which accompanies each unit and the OCNWMR Assessment Definitions Document.

The activity or activities set must enable the learners to meet the standards detailed in the assessment criteria.

Centre devised assessments should be scrutinised by the Internal Verifier before use to ensure that they are fit for purpose. Centre devised assessments will be scrutinised by the external verifier to ensure reliability and validity of assessment.



Assessment information grid

Each unit has a supplementary page with an Assessment Information grid. The Assessment Information grid gives recognised methods of assessment for OCNWMR units.

If a method is marked 'P' (Prescribed), that method **must** be used in the assessment of the unit. Methods marked 'O' (Optional) are recommended methods and you will select the activity or activities most appropriate for your learners and context.

Some units will have a combination of Prescribed and Optional methods. Assessors must always refer to this grid before devising assessment tasks.

OCNWMR also provides Assessment Definitions for a wide range of assessment activities. This grid includes a general description of the activity and, for each level, details about how that method can be applied and the evidence that would be considered appropriate.

Marking tasks

Each task must be marked against the identified assessment criteria in the unit and judged to be either achieved or not achieved. Where a series of tasks is set, learners must demonstrate the achievement of the required standard identified in the assessment criteria in all tasks in order to achieve the unit credit. All of the assessment criteria in a unit must be met before the unit is deemed achieved. The unit achievement is not banded or graded; units are either achieved or not achieved.



Recording achievement

You must record each learner's performance in each unit on an appropriate form or forms. The form/s should record the learner's performance against the unit assessment criteria evidenced by the task.

6. Quality assurance and standardisation

General information

All Centres wishing to deliver this qualification will need to demonstrate the ability to manage and deliver the unit and/or the qualification, including adherence to quality assurance and assessment regulations.

OCNWMR will provide guidance and give support in enabling you to use the qualification.

The OCNWMR standard quality assurance arrangements and requirements include:

- Internal verification
- External verification
- Standardisation.

Details and guidance are provided by OCNWMR.

Standardisation

Standardisation is a process that promotes consistency in the understanding and application of standards.

Standardisation:

- Establishes statements on the standard of evidence required to meet the assessment criteria for the units in OCNWMR qualifications
- Makes recommendations on assessment practice
- Produces advice and guidance for the assessment of units
- Identifies good practice in assessment.

It is a requirement of the Centre Recognition Process that each Centre offering units from OCNWMR qualifications must contribute assessment materials and learners' evidence for standardisation if requested.

OCNWMR will notify Centres of the required sample for standardisation purposes. Assessment materials, learners' evidence and tutor feedback will be collected by Quality Reviewers on behalf of OCNWMR.

Outcomes from standardisation will be available to Centres through OCNWMR.

7. Offering the qualification

Centres wishing to offer the qualification should in the first instance contact OCNWMR for information and support.

Note: All tutors involved in the delivery of this qualification must have successfully completed the Postural Care CIC 'Postural Care Tutor's Course'.

To verify this, Centres wishing to offer the qualification must submit to OCNWMR an 'Application to Deliver an OCNWMR Qualification' form (Appendix A).

Delivery of courses leading to the award of this qualification must not commence until formal permission to offer the qualification is granted by the OCNWMR Quality Manager.

All procedures for the use of this qualification or units of this qualification, including approval, registration of learners, verification and certification will be completed through OCNWMR, who will have an identified officer to support your Centre. If you have any queries or difficulties at any time you should contact the OCNWMR office.

Approval to offer OCNWMR units or qualifications

If you are not an OCNWMR Recognised Centre and you wish to offer OCNWMR qualifications, please contact the OCNWMR office. Contact details are provided on the outside back cover of this document.

Information on how to become a Recognised Centre is also available on the OCNWMR website www.ocnwmr.org.uk.



Support for Centres

OCNWMR provides all of our Centres with on-going support and advice on the use of OCNWMR units and qualifications, including the requirements for assessment.

If Centres approved to offer OCNWMR units and qualifications have obtained a UKPRN (UK Provider Reference Number) from the UKRLP (UK Register of Learning Providers) this will be used as the Centre Reference number. If a Centre has not obtained a UKPRN they will be issued with a unique OCNWMR Centre Number.

Information about obtaining a Unique Learner Number (ULN) on behalf of the Centre's learners is included in the Centre Handbook.



Centre responsibilities

Each Centre should identify a Centre Contact who will be responsible for OCNWMR provision within the Centre.

The Centre Contact must ensure all procedures relating to the delivery of the qualification operate effectively in the Centre.

The Centre Contact is the person responsible for confirming and ensuring that the Centre meets all the OCNWMR requirements for Centre Recognition.

The Centre Contact is responsible for ensuring all relevant OCNWMR documentation is distributed as required within the Centre and that the security requirements for external assessment are adhered to, where applicable.



OCNWMR Level 2 Award in Postural Care (QCF)

Application to deliver the OCNWMR Level 2 Award in Postural Care (QCF)

Name of Centre: _____
Name of applicant: _____
Projected delivery dates From: _____ To: _____

It is a condition of delivery of this qualification that tutors have successfully completed the Postural Care CIC 'Postural Care Tutor's Course'.

Name of delivery tutor (please submit one form per tutor): _____
Date of successful completion of 'Postural Care Tutor's Course': _____

OCNWMR requires proof that all delivery tutors have completed this course. Please submit evidence with this form.

I, _____ (name) apply on behalf of _____ (name of Centre) for authorisation to deliver the OCNWMR Level 2 Award in Postural Care (QCF).
I confirm that the tutor _____ (name) named above has successfully completed the Postural Care CIC 'Postural Care Tutor's Course' and will furnish OCNWMR with evidence to substantiate this.
I undertake to ensure that all tutors involved in the delivery of the course leading to the award of this qualification meet the OCNWMR conditions for delivery of this qualification. I will inform OCNWMR immediately of any changes to the staffing involved in the delivery of this course.
Name: _____
Date: _____

Qualification Number

600/3813/5



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Monday to Thursday - 9.00 am to 5.00 pm
Friday - 9.00 am to 4.00 pm
Saturday and Sunday - CLOSED

www.ocnwmr.org.uk
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