

# **The National Personal Fund Management Service**

*Peer Support Group formed in 2000 by family members  
We do the work; you get on with your life.*

**We Now Offer a National Service helping people secure and manage personalized funding.**

**Website [www.ukpar.org](http://www.ukpar.org)**

**Got a question? Phone 01695-556554**

**The personal fund management service is provided by families with personal experience and provides a cost effective service on behalf individuals who may lack capacity to manage their funds or who do not want the responsibility and the administration that goes with Self Directed Support funding (direct payments or personal budgets) and ILF funding.**

**We currently manage personal funding on behalf of 2 Local Authorities and the Independent Living Fund (ILF)**

**Our service established in 2004 allows people who need support to enjoy the choice and control over personalized care packages without the work that goes with it.**

- ✓ Funds paid into our client account by the responsible local authority and ILF
- ✓ Each individual has their own ledger that is available at any time
- ✓ All spending made on behalf of the individual with accountability back to the person.
- ✓ Audits for Local Authority and ILF
- ✓ All correspondence dealt with in relation to funders
- ✓ Personal assistant salaries paid by internet banking if you use our payroll service
- ✓ Distance no object as systems are electronic
- ✓ Fees for this service range from £11 per week to £6.75 per week

## **Disability Payroll Service**

For an inclusive fee of just £2 per week based on a four weekly pay cycle, which is in keeping with local authority and ILF payments, we offer an established service that includes:

- ✓ An electronic time sheet or hours phoned through or faxed
- ✓ All deductions of Tax, NI, Sick Pay, Student Loans.
- ✓ Payslips sent electronically or by post
- ✓ End of year reports and P60 issued and on-line filing of P14 & P35 to HMRC
- ✓ Payroll Advice
- ✓ PAs salaries paid by Internet Banking (if we provide our fund management service)
- ✓ Distance no object as systems are electronic

**Important Notice: From 2012, all employees over 22 years of age and earning more than £7,475 p.a. will have to be offered a pension scheme by the employer**

**West Lancs Peer Support, Allied Business Centre, Potter Place, Skelmersdale, Lancashire, WN8-9PW**

**Tel: 01695-556554**

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**Registered Charity No. 1128722 Company Registration No. 0626114**