Notification of Ceasing due to 'Lack of Capacity':

- Via Prior Notification Lists (PNLs)
- Following invite letter
- Following non-responder
- GP request
- Informed Choice form

Received in Screening Office

Audit log created



Letter sent to individual requesting ceasing this includes:

- 1. Request for the reasons for ceasing to be in the 'best interest' of the patient
- 2. The capacity in which the individual has the ability to make the decision on behalf of the patient
- 3. Copy of the 'Who decides when you can't? leaflet'
- 4. Informed Choice form for those signing on behalf of another
- 5. Referring individual to Learning Disability Team for support/extra information
- 6. Includes information on reasons for ceasing and explanation on invite process



PCT Screening Lead informed of request for ceasing due to lack of capacity

Sent from Screening Office Manager

Log kept of date sent/informed

Undertaken by Screening Office Manager Date sent to PCT Screening Lead recorded



Information submitted collated and sent to PCT Screening Lead

Check the evidence of ability to make 'Best Interest' decision



Reason for Ceasing not adhere to Cancer Screening Programmes and/or

Individual not have power to make 'Best Interest' decision PCT Screening Lead assess the evidence

Log kept of date assessed and decision

Individual has power to make 'Best Interest' decision.

Reason for ceasing in line with Cancer Screening Programme guidelines



Woman <u>cannot</u> be ceased from the screening programme

Letter sent to GP and individual requesting cessation explaining reasons not ceased

Sent from PCT Screening Lead to GP and Individual requesting ceasing

Log kept of date sent

Woman can be ceased from the screening programme
Letter sent to GP and individual to confirm ceasing
Letter sent to woman confirming

Letter sent to woman conf ceasing



Letter sent to screening offices informing them that the woman is not to be ceased from the programme

Sent from PCT Screening Lead to Screening Office Manager

Log kept of date sent and were appropriate ceasing



Letter sent to Screening Office Manager requesting the woman is ceased. Reason for ceasing indicated.