

Continuing Professional Development Articles Authors' Checklist

Once you have finished your article, check through the following list to ensure that your article is correctly presented. this may save you further work later.

Have you:

- Included the aim of the article and up to five intended learning outcomes?
- Written up to ten Time Out activities?
- Indicated where these should go in the text?
- Ensured that they follow on Logically from the preceding text?
- Followed each one up with some commentary or feedback to help reinforce the reader's learning through the activity?
- Written a conclusion to the article?
- Provided a complete list of references according to *Nursing Standard*/relevant journal style, plus a list of further reading if appropriate?

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