



**Job Title:**               **Family Consultant**

**Accountable to:** Deputy Chief Executive

**Purpose of the role:**

The Family Consultant is responsible for raising the profile of families' views, aspirations and concerns in Dimensions. (S)he will be expected to work alongside families, people we support and employees to develop new approaches, and resolve areas of uncertainty or difficulty.

Office or home based

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### Key Tasks, Responsibilities and Outcomes

1. Provide advice and guidance on family matters generally, ensuring compliance with good practice and any national guidance
2. Identify the impact for families of new policies and projects within Dimensions and advise the board, committees and Senior Management Team accordingly
3. Support the Family Forum and other involvement structures
4. Attend other meetings, local or national, as appropriate
5. Liaise with appropriate groups or individuals outside Dimensions, with a view to strengthening policy and practice
6. Carry out specific project work in accordance with agreed family-related issues
7. Offer assistance in cases of specific difficulty between families and Dimensions' employees
8. Collate, monitor and analyse statistical data and report on family matters. Ensure trends are identified and referred to the appropriate department/person for action
9. Promote best practice, and provide training to Dimensions' employees where appropriate.

**This job description is not exhaustive and reflects the type and range of tasks, responsibilities and outcomes associated with the role of Family Consultant with Dimensions.**