

Connect in the North's Training Courses in Leeds



Making Meetings Effective Graphic facilitation training

Thursday 5th June 2014

9:30 - 4:00

Enhance your skills to facilitate positive and productive meetings

Using visual methods your meetings will become engaging, creative and action orientated



Confronting Conflict Creatively

Tuesday 10th June 2014

9:30 - 4:00

Develop strategies for managing different types of conflict at work.

This is a practical training session where you will have the opportunity to work through different conflict scenarios. It is appropriate for direct staff and managers.



Looking Out to Get In Supporting people to be part of their communities

Thursday 26th June 9:30-4:00

Learn ways to support people with learning difficulties to make friends, keep friends and give back to their communities.

Many people with learning difficulties tell us that their main disappointment in life is not having friends. This course will give you the skills to change this.

Each workshop costs £70 per person. A light lunch will be provided.

Connect in the North ☎ 0113 270 3233 sarah@citn.org.uk

Booking Form

Course title(s)		
Course date(s)		
Name		
Organisation		
Work address		
Work e-mail address		
Contact telephone no. (in case of emergency cancellation)		
Accessibility requirements		
Contact name for invoice (if different)		
Contact e-mail for invoice (if different)		
Address for invoice (if different)		
Purchase order no (if used)		
Please tick ✓ one of the following	My workplace is paying for the course and I have my manager's authorisation for an invoice to be sent	
	I am paying for the course myself and I have enclosed a cheque	
Mailing List: If you would like to be added to our mailing list and kept informed of future courses, please indicate here: YES / NO*		
Date:		

Return to Connect in the North, Bridge house, Balm Road, Leeds LS10 2TP
Or email to sarah@citn.org.uk

Payment: Please enclose a cheque, payable to '**Connect in the North**', for the cost of training.
or, an invoice will be issued, the terms of which will be 7 days.

Cancellation: In case of cancellation, the full fee (**minus a £25.00 administration fee**) will be
refundable up to 14 days prior to the training. **Cancellation after 14 days will incur full
payment.** We appreciate that occasionally staff cannot attend at short notice and a
replacement delegate is not available or appropriate. However we ask the delegate's
organisation to cover this cost so that we can keep course fees as low as possible.
By submitting this form you are agreeing to these terms and conditions.

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